

# MBA Application Guide

## 2023–2024



**Harvard  
Business  
School**

### GETTING STARTED

The following serves as a preview of what materials you need to prepare to apply to Harvard Business School. Read the [application requirements](#) on our website for more detailed information and review the [characteristics that we look for](#) in applicants. **Application opens Summer 2023.**

INTRODUCE YOURSELF		YOUR EXPERIENCE	YOUR ACADEMICS
<b>Start Application</b> Tell us if you have applied previously, are applying to a joint degree program, or have participated in other HBS experiences.		<b><u>Resume</u></b> ↗ This can be your standard business resume or CV. You do not need to have it in any special format.	<b>Transcripts</b> Upload transcripts from all undergraduate and graduate academic institutions that you have attended; you may upload “unofficial” copies of your transcripts. A bachelor’s degree or equivalent is required to apply.
<b>Personal Information</b> Addresses Contact Information Citizenship		<b><u>Employment</u></b> ↗ <i>Tell us about your three most recent jobs:</i> Role and Responsibilities Key Accomplishments Most Significant Challenge	<b><u>GMAT or GRE</u></b> ↗ You must take the test before you submit your application. HBS has no preference on which test you take.
<b>Family Information</b> Parent and/or guardian occupation and education		<b><u>Activities, Awards &amp; Recognition</u></b> ↗ List up to three distinctions, honors, and awards in order of importance to you.	<b>English Language Tests</b> A TOEFL, IELTS, PTE, or Duolingo English Test is required if you did not attend an undergraduate institution where the sole language of instruction was English.
<b>Fee Waiver</b> Learn if you are eligible for a fee waiver, or submit a request for a <a href="#">need-based application fee waiver</a> .			
REFLECT		SHARE TWO OUTSIDE VOICES	
<b><u>Essay</u></b> ↗ <i>Answer the following prompt:</i> “As we review your application, <b>what more</b> would you like us to know as we consider your candidacy for the Harvard Business School MBA program?”		<b><u>Recommendations</u></b> ↗ <i>Your recommenders will be prompted to answer the following two questions:</i> “How do the candidate’s performance, potential background, or personal qualities compare with those of other well-qualified individuals in similar roles?” “Describe the most important piece of constructive feedback you have given the applicant. Please detail the circumstances and the applicant’s response.”	
<b><u>Post-MBA Intentions</u></b> ↗ Industry and Function Career Aspirations			

Information subject to change.

↗ Click for Application Tip Videos

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